



## POLICY STATEMENT

The Government of the Northwest Territories supports and encourages the continued development of the arts in the Northwest Territories.

1. To this end, the Government of the Northwest Territories will:
  - (a) establish an N.W.T. Arts Council, and
  - (b) provide financial support for the promotion of the arts.
2. The N.W.T. Arts Council will provide recommendations to the Minister of Culture and Communications on financial awards for artistic purposes, and on issues and policies associated with the arts and artists.

## PRINCIPLES

1. The Government of the Northwest Territories is committed to providing financial assistance to encourage the development of the arts in the Northwest Territories.
2. Northern arts should reflect the cultural diversity of the population of the Northwest Territories.
3. Financial support will be awarded based on artistic merit.
4. The Council will be sensitive to the needs of all individuals, groups, organizations and regions of the Northwest Territories and be fair in its allocations of funds.

## SCOPE

This directive applies to all members of the N.W.T. Arts Council and to those individuals and organizations in the Northwest Territories concerned with the visual, literary and performing arts.



## DEFINITIONS

1. Art

Means an expression in the visual, literary and performing media through the use of individual skills and creativity.

## PROVISIONS

1. Authority and Accountability

(a) Executive Council

The Executive Council appoints members to the N.W.T. Arts Council.

(b) Minister

The Minister responsible for Culture and Communications:

- (i) recommends, to the Executive Council, candidates for Council membership.
- (ii) reports, to the Executive Council, for the N.W.T. Arts Council.
- (iii) approves recommendations made by the N.W.T. Arts Council.

(c) Deputy Minister

Upon request by the Minister, the Deputy Minister of Culture and Communications approves recommendations.

(d) N.W.T. Arts Council

The N.W.T. Arts Council:

- (i) recommends to the Minister projects to be funded.
- (ii) recommends to the Minister the terms of Contribution Agreements including:



- funds to be allocated to successful projects, and
  - the obligations of the artist to the Government of the Northwest Territories.
- (iii) recommends to the Minister issues to be considered and policies associated with the arts and artists.
- (iv) decides upon regulation of meeting, time and attendance, and other issues that deserve consideration for the smooth running of the Council.

Individual members of the N.W.T. Arts Council:

- (i) must declare conflict and remove themselves from the room when proposals from relatives or from organizations of which they serve in an official capacity are discussed.
- (e) Cultural Affairs Division

The Cultural Affairs Division of the Department of Culture and Communications provides administrative services to the N.W.T. Arts Council.

## 2. Terms of Reference

(a) Mandate

The mandate of the N.W.T. Arts Council is to promote the arts in the Northwest Territories.

(b) Council Membership

- (i) The Council shall be composed of not more than six members, one of whom shall be designated chair.
- (ii) Members shall be appointed for not more than a two-year term.
- (iii) Appointments of Council members shall be staggered to ensure business continuity.



(c) Meetings

The N.W.T. Arts Council shall meet at least twice per year.

(d) Reports

The N.W.T. Arts Council shall submit reports as required by the Minister of Culture and Communications.

3. Contributions

(a) Criteria

The N.W.T. Arts Council shall recommend approval for organizations or individuals requesting funds for artistic work on a project-specific basis only. The funds distributed by the Council cannot be used to supplement core-funding.

Applicants must meet the following criteria to be eligible for funding:

- (i) A resident of at least two years in the Northwest Territories and an artist (musician, writer, painter, actor, photographer, film maker or other art forms deemed appropriate); or
- (ii) A cultural group established in the Northwest Territories with objectives to enhance the visual, literary or performing arts; or
- (iii) Members of the Council must not benefit financially from any N.W.T. Arts Council contributions.

(b) Terms and Conditions

(i) Contribution Agreement

Prior to the start of any major project requiring contribution support under this policy, a Contribution Agreement shall be signed between the eligible individual or organization and the Minister of Culture and Communications outlining the work to be undertaken and any terms and conditions that may be established by the Minister.



(ii) Project Report

Individuals or organizations will provide information and reports in accordance with the requirements that may be established by the Minister of Culture and Communications.

(c) Financial Conditions

The following shall apply:

(i) Financial Administration

All provisions contained in the Financial Administration Act and the Government of the Northwest Territories Financial Administration Manual shall apply to the financial administration of all contributions issued.

(ii) Contributions

Subject to the following, a contribution will be made for operating expenses only:

Administration costs shall not exceed six percent (6%) of the total contribution.

- Capital Cost shall not exceed ten percent (10%) of the total contribution (props, sets, etc. for theatre productions).
- Living allowance shall not exceed \$1,500 per month.
- Travel to display artwork will be considered an operating cost.
- All contributions are subject to the Government of the Northwest Territories audit requirements.
- No award shall be made that exceeds ten percent (10%) of the total annual Council budget for contributions.



4. Applications

Applications shall be submitted to:

Cultural Officer  
Department of Culture and Communications  
Government of the Northwest Territories  
Box 1320  
Yellowknife, N.W.T.  
X1A 2L9

5. Prerogative of Executive Council

Nothing in this Directive shall in any way be construed to limit the prerogative of the Executive Council to make decisions or take actions respecting the N.W.T. Arts Council or the provisions of financial assistance to individuals or organizations concerned with the visual, literary or performing arts.

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Premier and Chairman of the  
Executive Council