



IDENTIFICATION

Department	Position Title	
Justice	Supervising Counsel, Environmental, Regulatory and Governmental Services	
Position Number	Community	Division/Region
82-17658	Yellowknife	Legal Division

PURPOSE OF THE POSITION

The Supervising Counsel, Environmental, Regulatory and Governmental Services position is responsible for ensuring that the administration of public affairs accords with the law as well as providing legal advice to, and legal services including conducting litigation for, the Government. This position also provides supervision and organizational management of Legal Counsel for the Environmental, Regulatory and Governmental Team within the Legal Division.

SCOPE

- Reports to the Director, Legal Division
- Supervises Legal Counsel (3-4 staff)
- Responsible for organizing and scheduling the assignment of Legal Counsel for advice on environmental, regulatory, governmental, general legal questions, and other types of legal tasks as they arise. Takes a lead role in litigation matters related to their area.
- Recognized expert in law
- Provides specialized legal services
- Is assigned the most complex and important legal matters
- Impact of advice and opinions is significant

RESPONSIBILITIES

- Works closely with Ministers and senior public servants
- Evaluates and analyzes the legal impact of major and controversial decisions
- Gives legal opinions on very complex issues
- Conducts unique matters which require originality and constructive effort
- Completes assignments with no supervision
- Works independently with clients
- Recognizes and delineates significant issues



- Negotiates complex and important matters
- Supervises the Environmental, Regulatory and Governmental Team and acts as mentor to junior legal counsel

WORKING CONDITIONS

Physical Demands

No unusual demands.

Environmental Conditions

No unusual demands.

Sensory Demands

No unusual demands.

Mental Demands

Those experienced in a typical Law practice environment. Travel is required to both remote communities and southern jurisdictions for meetings and negotiations.

KNOWLEDGE, SKILLS AND ABILITIES

- Law degree and membership in the NWT Bar.
- Full working knowledge of and experience in:
 - the laws of Canada and the Northwest Territories
 - Indigenous and northern issues in general, and/ or
 - Government policies and initiatives
- Ability to commit to actively upholding and consistently practicing personal diversity, inclusion and cultural awareness, as well as safety and sensitivity approaches in the workplace.

Typically, the above qualifications would be attained by:

Many years of experience, particularly in the Northwest Territories, a high level of knowledge and expertise in the law, and the respect of the judiciary, clients and colleagues. At least 2 years of experience supervising or providing leadership to a legal counsel.

Equivalent combinations of education and experience will be considered.



ADDITIONAL REQUIREMENTS

Position Security (check one)

- ☐ No criminal records check required
- ☒ Position of Trust – criminal records check required
- ☐ Highly sensitive position – requires verification of identity and a criminal record check

French language (check one if applicable)

- ☐ French required (must identify required level below)

Level required for this Designated Position is:

ORAL EXPRESSION AND COMPREHENSION

Basic (B) ☐ Intermediate (I) ☐ Advanced (A) ☐

READING COMPREHENSION:

Basic (B) ☐ Intermediate (I) ☐ Advanced (A) ☐

WRITING SKILLS:

Basic (B) ☐ Intermediate (I) ☐ Advanced (A) ☐

- ☐ French preferred

Indigenous language: Select language

- ☐ Required
- ☐ Preferred