



FOR OFFICIAL USE ONLY Date Received: Registration Number:

APPLICATION FOR REGISTRATION AS A SINGLE-USE RETAIL BAG DISTRIBUTOR

1. Name of Applicant: _____

2. If you will be operating under a trade name, please specify that name:

3. Mailing Address: _____

4. Name of Contact Person: _____
 Title: _____

5. Telephone: _____ Fax: _____ Email: _____

6. Please provide the names, address and contact numbers for each NWT retail store you distribute single-use retail bags to: (If you distribute to multiple retail stores, please supply all the information requested in questions 6-10 for each store. Please include a list of any additional (non-retail store) establishments that your business serves. Supplementary sheets may be attached to provide this information.)

Store name: _____

Name of Contact Person: _____

Title: _____

Mailling address: _____

Telephone: _____ Fax _____ Email _____

7. How frequently do you distribute single use retail bags to this store?

- Bi-weekly
- Monthly
- Yearly
- Other

Please specify: _____

8. How many bags do you typically distribute to this store per shipment? _____

9. How many bags did you supply this store in the last shipment? _____

Date of last shipment: _____

10. How do you transport bags to this store?

Road Barge

Ice and/or winter roads Air

11. Total number of retail stores you supply single-use retail bags to: _____

Number of additional pages attached to provide the required information for all retailers: _____

12. What date is your fiscal year end? _____

13. Have you been convicted of an offence or offences under the *Waste Reduction and Recovery Act* within the last five (5) years?

Yes No

For assistance in completing this form or to submit a completed application form, please contact:

Environment Division
Department of Environment and Natural Resources
Government of the Northwest Territories
P.O. Box 1320
Yellowknife NT X1A 2L9
Attention: Waste Reduction Coordinator
Phone: (867) 873-7654
Fax: (867) 873-0221
Email: nwtrecycle@gov.nt.ca

Or, visit your local Environmental Protection Officer or Renewable Resource Officer.

CERTIFICATION

I/We hereby certify that:

1. The above statements are true to the best of my/our knowledge and belief;
2. I am/We are the applicant(s) applying for registration or I am/we are authorized to make this application on behalf of the applicant; and,
3. If the applicant is registered, the applicant undertakes to comply with the provisions of the *Waste Reduction and Recovery Act, Single-use Retail Bag Regulations*, and the following Terms and Conditions of registration:
 1. You shall, within 30 days at the end of each quarter, for the previous quarter for which single-use retail bags (SRB) were sold or distributed by you to retail stores in the Northwest Territories (NWT):
 - a) Submit quarterly reporting forms in the form and manner required by the Chief Environmental Protection Officer;
 - b) Make payment to the Chief Environmental Protection Officer for credit to the Environment Fund of the surcharges required by the Single-use Retail Bag Regulations; and
 - c) Submit to the Chief Environmental Protection Officer a list of NWT retail stores to which you have sold or distributed single-use retail bags.
 2. Goods and Services Tax for the single-use retail bag surcharge must be collected by the distributor for taxable products and remitted to Canada Revenue Agency.
 3. Upon request of the Chief Environmental Protection Officer, the distributor shall provide a copy of books of accounts detailing all monies collected and paid under these Regulations.

Applicant's Name(s): _____

Applicant's Signature(s): _____

Date: _____

Please note that additional relevant information may be required to determine whether you should be registered as a distributor and for the purposes of determining the appropriate terms and conditions to be imposed on your registration. Should this be the case, the Chief Environmental Protection Officer, or his or her authorized delegate, will contact you.